



201 South Main Street  
Lovington, New Mexico 88260  
Business: (575) 396-5311  
Fax: (575) 396-2823

# 40<sup>th</sup> Annual Fall Festival Arts, Crafts & Marketplace Application

Saturday, November 11, 2017, 10:00am to 6:00pm  
Sunday, November 12, 2017, 11:00am to 4:00pm  
*Lea County Fairgrounds, Lovington, NM*

**Application Due by: November 1st, 2017**

Booth Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Cell #: \_\_\_\_\_ Business #: \_\_\_\_\_

Email Address: \_\_\_\_\_

**In the space provided please give a detailed list and describe your items you will be selling. Once your contract is issued, any items not listed will not be permitted to sell unless first approved by Event Coordinator.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What percentage of your product is hand crafted? \_\_\_\_\_ What percentage of your products is commercial? \_\_\_\_\_

**Please reserve me a....**

\_\_\_\_\_ Single Space (10' X 8'), \$100.00 (includes one 6' table)

\_\_\_\_\_ Double Space (20' X 8'), \$200.00 (includes two 6' tables)

\_\_\_\_\_ Triple Space (30' X 8'), \$300.00 (include three 6' tables)

\_\_\_\_\_ Food Booth circle one: Outside Food Concession or Inside Food Concession \$150.00

**Please include....**

\_\_\_\_\_ Additional 6' table(s) at \$5.00 each.

**Booths are reserved by application only.** *By filling out this application **does not** guarantee you a booth space.* After your application is received a contract will be issued and at that time your payment will be due. Your booth will be held for a limited time while awaiting payment. If payment is not received by the stipulated date, your booth space will be released and offered to the next prospective Vendor.

\*\*\*We will not be accepting deposits for booths. Payment must be made in full upon receiving the contract.

Booth Spaces are rented to the persons named on the application; absolutely **NO SUBLETTING** of booth space(s) will be permitted. If you are unable to occupy your booth for any reason, please notify the Event Coordinator.

*As an Exhibitor in Lovington Chamber of Commerce Arts & Crafts Fall Festival, held at the Lea County Fairgrounds, I agree to pay the total amount due at the time of the contract and, if need be, will cancel my Booth Reservation **no later than September 8, 2017.** Failure to comply with this deadline will result in forfeiture of the Booth Reservation and all monies paid. I further understand and agree that if I **do not** check in or occupy my booth by 10a.m. Saturday, I will forfeit my space and all monies paid. Should an emergency occur I will contact the Event Coordinator immediately.*

*I agree to remain in my booth until the agreed **closing times** on Saturday and Sunday. All monies derived from sales in my booth will be mine. In case of accident or theft due to my involvement in this Arts & Crafts Fall Festival, I agree to hold harmless Lovington Chamber of Commerce and its agents/representatives, Lea County Fairgrounds, City of Lovington, Lea County, or anyone directly involved in the organization of this Arts & Crafts Fall Festival.*

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_



## **Set-up Times**

**Check in, Friday Doors are open from 10:00am to 7:00pm.**

**Saturday Doors open at 8:00am.**

**Sunday Doors open at 9:00am.**

**Please Complete and Return to**

**Lovington Chamber of Commerce**

**201 S. Main Street**

**Lovington, NM 88260**